

## **Position Description: Board Member (Volunteer)**

Created April 2024

### **ABOUT US**

Ausdance VIC is the peak body for dance in Victoria and Australia's leading dance-specialist Registered Training Organisation (RTO). Whether it's innovative dance education projects, training opportunities, workforce and professional development, resource building or policy representation, we're here to support our members and the broader sector and are committed to nurturing and promoting the art of dance.

As the Creative Victoria funded service organisation for dance, we represent the interests of a wide range of stakeholders, including independent dance artists and teachers, companies and ensembles, the education sector, dance studios, and the community.

Following in the footsteps of Ausdance National, who succeeded in adding Dance to the national curriculum, we remain the subject association for dance in Victoria, consulting on curriculum reform and delivering curriculum-aligned dance education programs to primary and secondary schools.

### **THE OPPORTUNITY**

Ausdance VIC operates with eight Members on a Committee of Management (the Board), each of who play a crucial role in leading and supporting the organisation's success. We are seeking ordinary board members.

### **ABOUT THE ROLE**

- This is a voluntary position.
- Terms are for two years with an option to nominate for a further two years.
- The Board meets six (6) times per year and Members must attend a minimum of four (4) meetings.
- Meetings are held on Zoom, or in-person (either Yarraville or Melbourne CBD).

- It is expected that Members actively support and participate in additional events hosted by Ausdance VIC, and are prepared to attend sector activities in support of and advocating for the role of the organisation.

## COMPETENCIES – ROLE RELATED

- Active participation – attendance at board meetings, strategic planning and professional development days (after hours and weekends).
- Knowledge of board member’s responsibilities – including an understanding of the roles as well as the legal, ethical and financial responsibilities.
- Strategic knowledge – the ability to review the strategy through constructive questioning and suggestion and contribute to the effective decision making of the board.
- Accounting and finance – the ability to read and comprehend the company’s accounts, financial materials presented to the board, financial reporting requirements.
- Legal – the board’s responsibility involves overseeing compliance with numerous laws as well as understanding the individual directors legal duties and responsibilities.
- Risk management – experience in managing areas of major risk to the organisation.
- Managing people and achieving change – experience in current management thinking on stakeholder communication, employee compensation and strategic vision.

## COMPETENCIES – PERSONAL

- Integrity – fulfilling a director’s duties and responsibilities, acting ethically, appropriate independence, putting the organisation’s interests before personal interests.
- Collaborative – yet curious and courageous– a director must be able to function as an effective team member but also must have the curiosity to ask questions and the courage to persist in robust discussion with management and fellow board members where necessary.
- Emotional intelligence – as well as self-awareness and self-management, a director needs to demonstrate empathy manifested through strong interpersonal skills. A director must work well in a group, listen well, be tactful yet able to communicate a cogent and candid viewpoint.

- Commercial judgment and instinct – a director needs to demonstrate good business instinct and acumen and be able to assimilate and synthesise complex information.

## DESIRABLE QUALIFICATIONS

- Current and/or previous board membership and experience.
- It is expected that nominating members have an interest and passion in supporting dance and advocating for the arts in Australia.

## HOW TO APPLY

Please submit your current resume (professional and/or creative) to [ausdancevic.board@gmail.com](mailto:ausdancevic.board@gmail.com) along with a statement on why you want to join the Board of Ausdance VIC and what contributions you want to make to the Victorian dance sector.

We encourage applications from First Nations people, those who are culturally and linguistically diverse, people from the LGBTIQ+ community, and people who have a disability or who are d/Deaf.

All questions and discussions regarding the position can be directed to the current Ausdance VIC Chair, Helen Haines, via [ausdancevic.board@gmail.com](mailto:ausdancevic.board@gmail.com)

Applications will remain open until positions are filled.